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DD/S&T 1044-68

13 March 1968

PROJECT OFFICERS HANDBOOK WORKING GROUP

Minutes of the Fifth Meeting held 13 March 1968 at  
Ames Building

25X1A

25X1A

1. The following representatives/alternates met in [ ]

[ ] Office:

25X1A

- O/DD/S&T
- ORD/DD/S&T
- DDI Planning Staff
- OC/DDS(Substituting for [ ])
- OL/CRB/DDS

25X1A

2. The items listed in the minutes of the meeting of 1 March 1968 were discussed in turn:

- a. I-10, 11, 12. Approval For Solicitation

It is recommended that this item be dropped from the Handbook and each Directorate establish independently any guidelines or regulations which may be desirable.

- b. III-2, 3. Contract Overrun Approval

25X1A

[ ] will propose new language and particularly new dollar values to be used in this section.

- c. IV-8. Design Review Board

25X1A

This section should be left in the manual. [ ] will try to write a more acceptable introduction. Inclusion of this section as an appendix will be considered.

- d. V-3 to 41. Contract Information System

This appears to be acceptable as is.

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e. V-42. Files

Changes were made pertaining to this area which resolves all dissatisfaction.

25X1A

3. [ ] will try to spell out in more detail the Project Officer/Contracting Officer relationships.

4. Use of boldface type or other techniques for emphasis will again be considered.

25X1A

5. The next meeting will be Friday, 15 March at 0900 in [ ] Office.

25X1A

[ ]  
Special Assistant to the  
DD/S&T

Distribution:

- 1 - Each Member and sub.
- 1 - EO/DD/S&T  
ADD/S&T  
DD/S&T

25X1A

- 1 - [ ]
- 1 - [ ]
- 1 - RCS File
- 2 - DD/S&T Registry

25X1A

[ ]:sb 7655 (13 Mar. 68)